

West Virginia University at Parkersburg
CHILDREN OF CLASSIFIED STAFF SCHOLARSHIP APPLICATION

Social Security Number		Date	
Last Name		First Name	
Permanent Home Address	Street	City	State/Zip
Home Phone Number		Birth date	
Classified Staff Member		Relationship	
Major			
Credit enrollment anticipated for	Fall	<input type="checkbox"/> full-time	<input type="checkbox"/> part-time
	Spring	<input type="checkbox"/> full-time	<input type="checkbox"/> part-time
			# of hours _____

New WVU-P students: Please attach high school transcript, GED score report, or transcript from college last attended.

Returning WVU-P students: Please attach WVU-P transcript.

Applications will be accepted through attendance verification and the first financial aid processing for the current semester. Applications will be considered on a first come first serve basis while funds are available. Submit application to Classified Staff Scholarship Chair directly or through your sector representative.

I certify that all information above is true and accurate and that the attached transcript or score report is a true and unaltered copy. I understand that submission of false or inaccurate information will result in loss of all future scholarship consideration. I authorize the Scholarship Committee to verify the information I have provided with this application. I have read and understand the scholarship guidelines and requirements on the back of this form. I authorize WVU-P to release my name, address, grades, high school attended, and college program to donors and to the community news media.

Signed, _____
 Student

Signed, _____
 Classified Staff Employee/Retiree

For Staff Council use only.	
Application received: _____	
Award: \$ _____	Fall \$ _____ Spring

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Eligibility Requirements:

1. Be the natural, legally adopted, or dependent step child of a currently employed or retired classified staff member at WVU Parkersburg.
2. Be fully admitted to WVU Parkersburg in order to receive the scholarship award.
3. Be 25 years of age or younger.
4. Meet the standards of satisfactory academic progress requirements outlined in Answer Book VI-10A, as determined by the Financial Aid Office at WVU Parkersburg.
5. Be a degree-seeking student and taking course for credit.

Guidelines

1. Scholarships will be awarded based on financial need and the availability of funds. This will be a cash award refund equal to receipts submitted for books and course specific supplies or materials (laptops are excluded).
2. Applications will be considered on a first come first serve basis. Fund availability will determine the number of scholarships awarded with a \$500 max award per scholarship. Applications received during the Fall term will receive priority consideration for the year. Awards will be determined as documentation is received, allocated per semester and contingent upon the continuing enrollment of the applicant.
3. The Staff Council Chair or appointee, will collect all documentation, review applications and submit award proposals to Staff Council for vote. Once approved, the awards will be submitted for placement on recipient student accounts.
4. In the event there are more eligible applicants than awards available, preference will be given to the applicant whose parent has the highest number of years of service at WVU Parkersburg. In the instance of equal years of service, preference will be given to the applicant with the lowest adjusted gross family income which may be verified by the parents' Federal Income Tax return for the previous calendar year.
5. In instances where there are no applicants meeting eligibility requirement #1 (see section on Eligibility Requirements) applying in any given year, the scholarship applications may be solicited from grandchildren of currently employed classified staff and/or sons- and daughters-in-law of currently employed classified staff provided they meet all other eligibility requirements.
6. Scholarship eligibility requirements and guidelines are subject to change by the WVU Parkersburg Staff Council.