

Cosmetology Instructional Specialist Faculty
Workforce, Technical and Computer Information Science Division
Position #25-016

Salary and Rank

Salary and rank are commensurate with education and experience.

Benefits

- Retirement plan with 6% mandatory every pay (biweekly) that is matched 100%
- Free \$10,000 life insurance policy
- Your choice of 7 different Health Insurance plans
- Dental, Vision, Hearing, Term Disability, Long & Short-Term Disability, Legal Insurance, Flexible Spending Accounts, Healthcare FSA, and Dependent Care FSA
- WVU Parkersburg tuition wavier (if eligible) for an employee, employees' spouse or dependent of a full-time benefits eligible employee who is 24 years of age or younger

To Apply

- Submit an Employment Application packet available at www.wvup.edu/jobs
- WVUP is an Equal Opportunity/Affirmative Action institution

Effective

Spring semester – January 2025

Responsibilities

- This is a 12-month, renewable term appointment.
- This appointment will include a 21-credit hour teaching load per semester in Cosmetology.
- Other college level cosmetology courses may also be assigned depending on the selected candidate's credentials.
- Most instructional duties will be at the Parkersburg Cosmetology Building.
- Teaching assignments are in-person, on-site learning experiences.
- In addition, duties will include academic advising, committee service, program and course-level assessment, program support, effective use of learning management systems, student recruitment/retention and professional development.
- Use of learning management systems and demonstrated effective use of technology is a condition of continued employment beyond the first year.
- WVUP values creativity, individuality, and innovation, and expects the selected candidate to actively participate in the college community.

Other Cosmetology Responsibilities

- Coach and mentor students who have difficulty in a learning environment and on the salon floor.
- Provide information on the latest trends in the industry, including staying up-to-date on trade publications, networking with peers, and participating in trade organizations and conferences.
- Plan and develop various student learning activities applicable to hands-on lab work, practical demonstrations, and techniques that motivate students.
- Teach academic theory; assess the progress of students on a regular basis.
- Evaluate students in attaining goals and objectives.
- Regularly oversee students testing.
- Review and regularly inform the supervisor of students out on leave, missing time/hours, and make contact to keep students in school.

- Maintain student attendance and grade records.
- Maintain a clean, attractive and well-organized salon floor and ensure workstations are immaculate as well as shampoo area, floor, restrooms, etc. as per State of Oregon law.
- Ensure a proper level of professionalism is maintained throughout the campus while creating a positive and supportive learning environment.
- Other duties and projects may be assigned.

Required

- Current industry licenses in all areas of Cosmetology
- 2 years teaching or 4 years relevant experience in a salon or cosmetology program or other instructional environment is preferred.
- Demonstrated use of advanced technology systems such as learning management systems or similar technologies.
- in instructional delivery, and a willingness to deliver courses in all instructional modalities.
- Demonstration of teaching effectiveness is part of the on-campus interview.

Preferred

- Understanding and application of assessment practices
- Successful college-level teaching experience as well as prior effective use of technology in instructional delivery and a willingness to deliver courses in all instructional modalities.

Posted

10/23/2024 and will remain active until filled with preference given to applications that are received by 11/14/2024.