

West Virginia University ~~at~~ Parkersburg Board of Governors

**POLICY E-52  
CAPITAL SPENDING**

**Section 1. General**

- 1.1 Scope: This policy governs the management of WVU ~~at~~ Parkesburg's Facilities Master Plans, ~~Five Year~~ Campus Development Plans and capital projects in excess of \$250,000.
- 1.2 Authority: ~~W. Va. Code §§18B-1-6 and §18B-19-17 18B-19-4. WV Code §18B-1-6, 18B-1B-4, and 18B-10-8, WV Council for Community & Technical College Education Title 135, Series C.S.R. 12, Capital Project Management~~
- 1.3 Effective Date: ~~April 17, 2009~~ October 22, 2024  
(Replaces version dated April 17, 2009)  
~~April 17, 2009. This rule shall terminate and have no further force or effect on April 16, 2028.~~

**Section 2. Purpose**

- 2.1 The purpose of this policy is to establish guidelines, delegate ~~appropriate~~ authority, and assign responsibility for the governance of capital planning and management activities under the authority of the ~~West Virginia University at WVU~~ Parkersburg Board of Governors. This policy shall also govern the acquisition of facilities, real property, and capital equipment by purchase, lease or lease-purchase.

**Section 3. Governing Board's Assignment of Responsibility and Process for Review and Approval of Capital Projects.**

- 3.1 It shall be the responsibility of the President or ~~his (her)~~ the President's designee to propose to the Governing Board for review and approval all of the following:
- ~~•3.1.1. Ten-year facilities master plans~~
  - ~~•3.1.2. Five-year Campus development plans and reports.~~
  - ~~•3.1.3. Capital projects expected to exceed a total of \$250,000.~~
  - ~~•3.1.4. Capital purchase, lease or lease-purchase agreements in excess of \$250,000.~~
  - ~~•3.1.5. Acquisition or disposal of real property.~~
- 3.2 Such projects as cited in section 3.1 above shall be submitted to the Board of Governors through its committee on Administrative Services.
- 3.3 Capital projects including capital leases expected to exceed one million dollars require Council approval.
- 3.4 ~~In the event of~~ If multiple capital projects exceeding \$250,000, the projects should be recommended by the Executive Director of Maintenance & Facilities Management to the President -in proposed order of priority jointly agreed upon by the Executive Director of Maintenance & Facilities Management and the President.

- 3.5 ~~Prior to submission to the Council, Facilities Master Plans should be reviewed by the Governing Board to insure that the plans are designed to support the mission and current programs of the college and are realistically consistent with anticipated funding.~~
- 3.6 Prior to submission to the Council, five year the Board of Governors shall review proposed Campus Development Plans ~~should be reviewed by the Governing Board~~ to insure that the plans are designed to support the mission and current programs of the College and are realistically consistent with changing conditions and anticipated funding. The Board of Governors must approve such plans before submission to the Council.
- 3.7 The Board of Governors shall review individual capital projects exceeding \$250,000 ~~should be reviewed by the Governing Board~~ for funding availability and consistency with the objectives of the current Campus five-year Development Plan or such other justification as may be warranted. This review will occur during the Board of Governors Administrative Services Committee meetings.
- 3.8 ~~The Governing Board and the institution shall not approve or promote projects involving private sector businesses, which would have the effect of reducing property taxes on existing properties or avoiding, in whole or in part, the full amount of taxes which would be due on newly developed or future properties. Once the Board of Governors has approved the same of any institutional property, the College shall follow the process outlined in W. Va. Code § 18B-19-10 and any requirements of the Governor's Office in effectuating such sale.~~