

West Virginia University ~~at~~ Parkersburg Board of Governors

**POLICY E-20  
AWARDING OF STUDENT TUITION AND FEE WAIVERS**

**Section 1. General**

- 1.1 Scope. ~~Rule~~ Policy regarding ~~the~~ awarding of tuition and fee waivers at West Virginia University ~~at~~ Parkersburg.
- 1.2 Authority. West Virginia Code, [§18B-2A-8](#); [§ 18B-10-5\(b\)](#); [§18B-10-6a](#); [§18B-10-7](#)
  - 1.2.a1. Pursuant to W. Va. Code §18B-2A-8, by memorandum from the Chancellor dated ~~11/30/11~~ November 30, 2011, the ~~WV~~ Council for Community and Technical College Education extended to all institutions under its jurisdiction the flexibility of an unlimited number of tuition and fee waivers, ~~previously granted to Marshall University and West Virginia University in §18B-10-6a.~~
- 1.3 Effective Date. ~~March 16, 2018~~ January 7, 2025. (Replaces version dated March 16, 2018 ~~June 2, 2006 as transferred from WVU Board of Governors on July 1, 2008~~)
- ~~1.4 Fees waivers must be granted in accord with any applicable West Virginia State Code, including students in special categories identified in West Virginia Code (e.g. children of police officers/firemen killed on duty, high school students in foster care, etc.)~~

**Section 2. Purpose**

- 2.1 West Virginia University ~~at~~ Parkersburg may establish tuition and fee waivers for students in undergraduate studies entitling recipients to a partial or full waiver of student tuition and fees, subject to the conditions and limitations contained in this policy.
- 2.2 Tuition and fee waivers ~~should~~ may be used to recruit high-quality students, to meet enrollment goals and to enhance the academic reputation of the Institution.

**Section 3. Tuition and Fee Waivers**

- 3.1 Each undergraduate fee waiver entitles the recipient to attend the institution without payment of all or part of the tuition and fees as may be prescribed by this policy for a period of time not to exceed eight semesters of undergraduate study. Twelve ~~(12)~~ or more semester hours attempted during a regular semester or a summer term shall be considered as one ~~(1)~~ semester for waiver purposes.

3.1.1. Students shall submit applications for a tuition and academic fee waiver once per academic year, and the College will award such waivers on a semester basis.

3.1.2. The Tuition and Fee Waiver Program is a last dollar in program, meaning that all other forms of financial aid must be applied to the tuition first. Waivers granted through this program must never be more than the total cost of tuition and fees, when taken into aggregate with other forms of financial aid.

3.1.3. Students must complete a Free Application for Federal Student Aid (FAFSA) each year in addition to the waiver application.

- 3.2 The governing board authorizes the institution to: award partial or full undergraduate tuition and fee waivers; determine the value of a waiver; issue and cancel certificates entitling the recipients to the benefits thereof; and determine the rights and duties of the recipients with respect to the fee waivers.

#### **Section 4. Annual Reports**

- 4.1 The awarding of tuition and fee waivers shall be entered in the minutes of the meetings of the governing board annually by noting the number awarded and the total cost.