



Title: #VI-1A. Students Called to National Guard Duty

Date: July 24, 2024

In accordance with [WV Code 15-1F-1a](#), the following policy is hereby in effect for West Virginia University Parkersburg:

1. Upon notification from a student that is called to National Guard duty before the end of the first three quarters of the semester, the student will be granted a full refund of tuition and refundable fees (but no course credit).

2. Upon notification from a student that is called to National Guard duty after the "three-quarters" date, WVU at Parkersburg will award full credit (with assigned letter grade or "P") for courses in which the student is enrolled provided the student has passing grades at the time of departure. If the student does not have a passing grade at the time of departure, the student will be administratively withdrawn from the respective course(s) and issued a refund (of tuition and refundable fees).

3. Upon re-enrollment, the student's educational status, financial aid eligibility, or other benefits will not be adversely affected by the military leave of absence. Current federal and state regulations will apply.

4. Upon notification from a student that is required to have National Guard training, they can remain in their courses and miss up to 3 weeks. Faculty will assist in helping them make up assignments for that period.

Responsible Administrator: Executive Vice President for Academic Affairs, 304-424-8242